

### **BBNC Contribution Guidelines**

Bristol Bay Native Corporation (BBNC) provides small donations and contributions to a number of organizations throughout the year. We focus our attention on those entities that provide benefit to the greatest number of BBNC shareholders and descendants as possible and to those efforts that enhance our Native way of life.

Donations are generally made to 501(c)3 non-profit organizations. We do not fund individual people. Although BBNC discourages multiple requests during our fiscal year (April 1 – March 31), if you plan on requesting funds multiple times during the year, please contact us well in advance to discuss your annual funding plan.

If your organization provides benefits or has impact on shareholders and descendants of Bristol Bay Native Corporation, we encourage you to contact us. Ultimately, the Shareholder & Corporate Relations Committee of the BBNC Board of Directors governs these guidelines and reserves the right to make any exceptions.

### **BBNC** does not fund:

- Individuals, pageants, athletic teams
- Sports clubs, associations or sports leagues
- Organizations that discriminate based on race, creed, color, sex or nationality
- Debt

### BBNC focus areas:

- Arts and culture
- Education, employment and training
- Sponsorships
- Health and social services

# To be eligible for charitable giving support up to \$5,000, please include the following information and fill out the BBNC Contributions request form:

- Allow for at least one month for consideration of your application before funds are needed
- Name, address, phone and email address
- Organization's tax ID
- Brief description of the organization
- Amount of the request
- What the contribution will be used for
- Organizations target service area
- List of other donors to your cause/event
- How BBNC will be recognized as contributors?
- How does your request benefit BBNC shareholders and/or descendants?

## For requests of more than \$5,000, please include the following information and fill out the BBNC Contributions request form:

- The above items
- A copy of the groups most recent financial statement
- An annual budget
- A list of contributors to the group in the last year
- How the organization will communicate results back to BBNC in a timely matter

For requests of more than \$10,000, please include the following information and fill out the BBNC Contributions request form:

- The above items
- BBNC may request an expanded proposal with a personal appearance by a representative of the organization

#### **Contact information:**

We receive a number of requests throughout the year and our annual budget cannot fund all of them. Please contact us at your earliest convenience. Most requests are evaluated and responded to quarterly.

If you qualify for a contribution from BBNC or if you have any questions regarding these guidelines, please contact:

Bristol Bay Native CorporationPhone: 907.278.3602Attn: SCR DepartmentFax: 907.276.3924111 W. 16th Ave., Suite 400Anchorage, AK 99501