



Bristol Bay Native Corporation seeks applications from highly motivated individuals currently seeking to advance their knowledge within a career field, acquire new skills, and grow their professional network. BBNC is looking for individuals who are seeking more than just an intern position, but a future career pathway by participating in a 6-12 week paid internship program. Each internship experience is unique and adapted to the applicant's area of interest and specific career goals. Internships are available in Anchorage, Bristol Bay region and at various BBNC subsidiary locations in the Lower 48.

Eligibility: Applicants must be BBNC shareholders, shareholder spouses, or descendants of BBNC shareholders.

The Application Packet Must Include the Following for Consideration: Checklist (see below).

- Internship Application (required)
- Current Résumé (required)
- Two (2) Letters of Recommendation (required)
- Personal Statement (required)
- EEO Form (*recommended & attached to application*)
- Photo (Optional)

Strong Applications Exhibit:

- o Strong Work Ethic and Excellent Attendance
- o Computer Literacy
- o Community Involvement and Leadership
- o Verbal/Written Communication Skills

EQUAL EMPLOYMENT OPPORTUNITY POLICY

BBNC offers employment, training, compensation and advancement in conformance with all applicable laws and regulations on the basis of qualification and merit, regardless of race, color, religion, national origin, gender, physical or mental disabilities, marital or family status, age, or other characteristic protected by law. BBNC will extend the same considerations to qualified persons of differing abilities, consistent with an individual's ability to perform essential job functions safely.

Deadline to apply is March 30, 2018 by 5pm Alaska time. Applications received after the deadline will not be considered.

PROGRAM CONTACT INFORMATION

Applications can be submitted via email, fax or through the postal service. For any questions about internships, please e-mail Casey Sifsof at csifsof@bbnc.net or call (907) 265-7873 or (800) 426-3602

VIA E-MAIL:	csifsof@bbnc.net Add to subject line: 2018 BBNC Internship Application
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VIA FAX:	907-276-3924
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VIA USPS:	Bristol Bay Native Corporation Casey Sifsof, Shareholder Development 111 West 16 th Avenue, Suite 400 Anchorage, Alaska 99501
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2018 BBNC INTERNSHIP APPLICATION

PERSONAL INFORMATION

Last Name		First	Middle Initial
BBNC Shareholder Status <input type="checkbox"/> BBNC Shareholder <input type="checkbox"/> Descendant <input type="checkbox"/> Spouse		Related Shareholder's Name & Phone Number (Required if you are a descendant or spouse)	
Do you have a current driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have a clean driving record? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you able to pass a background check? <input type="checkbox"/> Yes <input type="checkbox"/> No	

CONTACT INFORMATION

Street Address		
City	State	Zip Code
Primary E-Mail Address *		Primary and Alternate Phone Numbers*

*Note: Provide contact information that is current so we may contact you at any time.

EDUCATION/TRAINING

College/School (Currently Attending)	Current/ Cumulative GPA	Year In College/School <input type="checkbox"/> Fresh <input type="checkbox"/> Soph <input type="checkbox"/> Jr <input type="checkbox"/> Sr <input type="checkbox"/> Grad School <input type="checkbox"/> Other	Degree Program <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Graduate <input type="checkbox"/> Other
Intended Major	Intended Minor (If Applicable)		Expected Graduation Date
Future plans at the end of the internship (Select one) Return to school Seek Employment Not Sure Other (describe):			

INTERNSHIP MATCH DETAILS

Please select your areas of career interest.

<input type="checkbox"/> Administrative/Office Support (Anchorage, AK) & (San Antonio, TX)	<input type="checkbox"/> Accounting/Finance (Anchorage) & (Huntsville, AL), (Kent, WA)	<input type="checkbox"/> Communications (Anchorage, AK)	<input type="checkbox"/> Culinary Arts (Aleknagik, AK)
<input type="checkbox"/> Construction Project Engineering (Golden, CO)	<input type="checkbox"/> Engineering (Anchorage, AK)	<input type="checkbox"/> Geographic Information Systems (Anchorage, AK)	<input type="checkbox"/> Help Desk (IT) (Anchorage, AK)
<input type="checkbox"/> Information Technology (San Antonio, TX)	<input type="checkbox"/> Human Resources (Anchorage), (Huntsville, AL), (San Antonio, TX)	<input type="checkbox"/> Marketing (Kent, WA)	<input type="checkbox"/> Network Systems (Anchorage, AK)
<input type="checkbox"/> Public Relations (Anchorage, AK)	<input type="checkbox"/> Shareholder Development (Anchorage, AK)	<input type="checkbox"/> Shareholder Services (Anchorage, AK)	<input type="checkbox"/> Tourism/Hospitality (Aleknagik/King Salmon)



INTERNSHIP DATES - PLEASE INDICATE WHAT FITS WITH YOUR SCHEDULE:

Available Start Date:	Approximate End Date:	(average internship is 6-12 Weeks)
<input type="checkbox"/> Please consider me for an extended internship if available, I will be available to work until:		
Rank (1 -3 with #1 being first choice) the locations you are willing to work.		
ANCHORAGE	Bristol Bay	LOWER 48

EXPERIENCE

In a paragraph or two, list prior jobs, internships, volunteer and/or school activities that you feel are related to the type of internship that you wish to pursue (Do not put "See Resume").

CHARACTERISTICS

In a paragraph or two, list your personal strengths (communications, public speaking, problem solving, leadership experience etc.) and areas of weakness/needed growth that you hope to improve (Do not put "See Resume").

PERSONAL STATEMENT

Please state your reasons for applying to BBNC's Internship Program. Include personal/educational history, accomplishments, educational and/ or career goals, and demonstrated leadership experience. Explain how your career plans and this internship correspond with your career goals. (*Attach a one (1) page, typed, double-spaced, 12 pt statement to this application form*).



Applicant EEO Information

Applicant Name (Please Print):

Equal Employment Opportunity Information

BBNC has an Equal Employment Opportunity program. You may voluntarily help BBNC in its efforts to comply with the program’s reporting requirements by answering the following questions. Under the State and Federal law, the information you provide cannot be used to discriminate against you.

<p><u>Ethnic Background:</u></p> <p><input type="checkbox"/> Alaska Native* (please complete section below)</p> <p><input type="checkbox"/> American Indian</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> Black or African American</p> <p><input type="checkbox"/> Hispanic</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific Islander</p> <p><input type="checkbox"/> Two or more races</p> <p><input type="checkbox"/> Caucasian</p>	<p><u>Gender:</u></p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p>
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***Alaska Native Only**

Certificate of Indian Blood (CIB) card? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Shareholder of Native Corporation(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which corporation(s)?
Certificate of Enrollment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If you are not a shareholder, are your parents, grandparents or spouse a shareholder? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which corporation?
Tribal Council enrollment? <input type="checkbox"/> Yes <input type="checkbox"/> No	Please indicate name of entity:

Please use the space below to provide any additional information that may be helpful in determining your Alaska Native status: